

GRINDWELL NORTON LIMITED

Corporate Identity Number: L26593MH1950PLC008163
Registered Office: Leela Business Park, 5th Level, Andheri-Kurla Road,
Marol, Andheri (East), Mumbai 400 059
Tel: +91 22 4021 2121 * Fax: +91 22 4021 2102 * Email: sharecmpt.gno@saint-gobain.com
Website: www.grindwellnorton.co.in

NOTICE OF 70TH ANNUAL GENERAL MEETING, REMOTE E-VOTING INFORMATION

Notice is hereby given that the 70th Annual General Meeting ("AGM") of the Company is scheduled to be held on Friday, July 24, 2020 at 3:00 p.m. IST through Video Conferencing ("VC")/ Other Audio Visual Means ("OAVM"), in compliance with Circular dated May 5, 2020 read with Circulars dated April 8, 2020 and April 13, 2020 and Circular issued by the Securities and Exchange Board of India ("SEBI") (hereinafter collectively referred to as "the Circulars"), to transact the Business, as set out in the Notice of the AGM.

In compliance with the Circulars, electronic copies of the Notice of the AGM and Annual Report 2019-20 have been sent to all the Members whose email IDs are registered with the Company/Depository Participant(s). These documents are also available on the Company's website, www.grindwellnorton.co.in, websites of the Stock Exchanges i.e. BSE Limited and National Stock Exchange of India Limited at www.bseindia.com and www.nseindia.com respectively and on the website of KFin Technologies Private Limited ("KFintech") at <https://evoting.karvy.com>. The dispatch of Notice of the AGM through emails has been completed on Tuesday, June 30, 2020.

Members holding shares either in physical form or dematerialised form, as on the cut-off date Friday, July 17, 2020, may cast their votes electronically on the business as set forth in the Notice of the AGM through the electronic voting system of KFintech ("remote e-voting").

The remote e-voting period shall commence on Tuesday, July 21, 2020 (9:00 a.m. IST) and ends on Thursday, July 23, 2020 (5:00 p.m. IST). The remote e-voting module shall be disabled by KFintech after Thursday, July 23, 2020 (5:00 p.m. IST) and once the votes on a resolution is cast by the Member, the Member shall not be allowed to change it subsequently. The facility for e-voting will also be made available during the AGM, and those Members present in the AGM through VC/OAVM facility, who have not cast their vote on the resolutions through remote e-voting and are otherwise not barred from doing so, shall be eligible to vote through the e-voting system at the AGM. The Member who have cast their votes by remote e-voting prior to the AGM may also attend the AGM but shall not be entitled to cast their votes again.

Only person(s) whose name is recorded in the Register of Members or in the Register of Beneficial Owners maintained by the Depositories as on the cut-off date shall be entitled to avail the facility of remote e-voting or e-voting at the AGM.

The manner of voting remotely for Members holding shares in dematerialised mode, physical mode and for Members who have not registered their email addresses is provided in the Notice of the AGM.

Members who have not registered their email addresses are requested to register their email addresses with respective Depository Participant(s) and Members holding shares in physical mode are requested to update their email addresses with the Company's Registrars and Transfer Agents, TSR Darashaw Consultants Private Limited at csg-annualreports@tsrdarashaw.com, for facilitating communication regarding the AGM.

Any person, who acquires shares of the Company and becomes a Members post dispatch of the Notice of the AGM and holds shares as on the cut-off date i.e. Friday, July 17, 2020, may obtain the login ID and password by sending a request at evoting@kfintech.com. However, if a person is registered with KFintech for remote e-voting then the existing User-ID and password can be used for casting the vote.

In case of any query and/or grievance, in respect of voting by electronic means, Members may refer to the Help & Frequently Asked Questions (FAQs) and e-voting user manual available at the download section of <https://evoting.karvy.com> (KFintech Website) or contact Mr. S.V. Raju, Manager of KFin Technologies Private Limited, Selenium, Plot 31 & 32, Gachibowli Financial District, Nanakramguda, Hyderabad -500 032 or at einward.ris@kfintech.com and evoting@kfintech.com or call KFintech's toll free number 1-800-3454-001 for any further clarifications.

Facility for joining the AGM through VC/OAVM shall open 15 minutes before the time scheduled for the AGM. Facility for joining AGM will be closed on expiry of 15 minutes from the scheduled time of the AGM. The instructions for attending AGM through VC/OAVM is provided in the Notice of the AGM. Members who may require any technical assistance or support before or during the AGM are requested to contact KFintech at toll free number 1-800-3454-001 or write to them at evoting@kfintech.com.

The Register of Members and Share Transfer Books of the Company will remain closed from Saturday, July 18, 2020 to Friday, July 24, 2020 (both days inclusive), for the purpose of AGM and for determining the names of Members eligible for dividend on Equity Shares, if declared at AGM.

For **GRINDWELL NORTON LIMITED**

K. VISWESWARAN
COMPANY SECRETARY

Mumbai, 1st July, 2020